




Monday, August 14, 2023

Agenda		Locations (campus map)
8:15 – 9:00 am	Welcome new faculty! Light breakfast at Starbuck's Café. Arrive any time between 8:15 and 8:30 am. Faculty parking lots located at Morse Ln and College Avenue or Prospect St & Garritt St: campus map	Starbucks Café, lower level of Brown Campus Center
9:00 – 10:00	Instructional Technology Kevin Stormer, Chief Information Officer, will distribute laptops, discuss personal academic computing, Office 365, hardware and software needs for new employees.	Hendrick's Hall Conference Room
10:00 – 10:15	Break & Employee Photos with Office of Communication & Marketing	
10:15-12:00 pm	Human Resources Holly Sipe, Human Resources Director, and Lynn Todd, HR Payroll Manager, will offer an overview of campus support systems for all new employees: campus organization, procedures, food services, building keys and parking passes, and employee technologies related to benefits and employment.	Hendrick's Hall Conference Room
12:00 – 1:00	Lunch with Department Chairs	Brown Campus Center Main Dining Room
1:00 – 1:30	President & Provost Welcome Lake Lambert, President, and Carey Adams, Provost and Vice President for Academic Affairs will welcome new faculty	Hendrick's Hall Conference Room
1:30 – 4:00	Essential Resources & Campus Support for new faculty Valerie Young, Associate Provost for Faculty Development Topics include faculty governance, faculty manual, expectations and resources for teaching and scholarship, and more	Hendrick's Hall Conference Room
4:00 – 4:30	Walking tour of Administration Building Jennifer Sterk, Administrative Coordinator for Academic Affairs Introductions to colleagues in Academic Affairs, Business Office, Human Resources, Registrar's Office, Advancement	Long Administration Building
4:30	Orientation Day 1 Concludes	

Tuesday, August 15, 2023

Agenda		Locations (campus map)
8:30 – 9:00 am	Welcome back! Breakfast and beverages from Starbuck's Café	Starbucks Café 1827, lower level of Brown Campus Center
9:00 – 10:00	Campus Walking Tour with Chris Hitchcock, Interim Director of Admissions. Noteworthy Stops: office and classroom buildings, IT building, Horner Recreation Center, campus points of interest	WALKING
10:00 – 10:45	Duggan Library Resources for Faculty Kelly Joyce, Director of Duggan Library, and Heather Loehr, Duggan Library Coordinator of Information Services	Brown Campus Center, Conference Room
10:45 – 11:00	Break	
11:00 – 11:45	Hanover College Students: Who are they, and what do they need from us to achieve their learning goals? Katy Lowe Schneider, Associate Provost for Student Outcomes and Success, Katie Wood, Director of Gladish Center for Teaching & Learning, and Misty Jacobs, Asst Director of Student Services, will offer an overview of student retention and success services.	Brown Campus Center, Conference Room
12:00 – 1:30 pm	Discussion & Lunch with Faculty Mentors Faculty mentors will discuss experiences and best practices for classroom teaching, what to expect in the first few weeks of the semester, and support resources for new faculty.	Brown Campus Center, Main Dining Room
1:30 – 2:00	Registrar's Office Steve Graves, Assistant Registrar, will offer information related to the curriculum and academic regulations.	Brown Campus Center, Conference Room
2:00-2:30	Wrap up Q & A	
2:30 – 3:30	Moodle Support Session Quinten Hizy, Instructional Technology Support and Moodle Guru, will offer a virtual session on Microsoft Teams so that you can work on your teaching materials and Moodle course pages with guided support during this workshop.	Virtual: can remain in Conference Room or move to individual offices
3:30	Orientation day 2 concludes (Feedback survey)	Please offer feedback 

Wednesday, August 16, 2023

Faculty August Experience & All Campus Meeting

Location: SCIENCE CENTER (campus map)	
Note that this event is in-person only, customizable based on your interests, and allows for plenty of time to interact with colleagues.	
8:30 – 9:00	Coffee & Pastries provided in Science Center Lobby
9:00 – 9:15	Opening Welcome – Carey Adams, SCC room 136
9:15 – 10:15	Session One: Breakout discussion topics with faculty colleagues
10:15-10:30	Break
10:30 – 11:30	Session Two: Breakout discussion topics with faculty colleagues
11:30 –12:00	Wrap-up & Closing Remarks SCC 136
12:00 – 1:00	All Campus employee lunch Brown Campus Center
1:00 – 3:00	All Campus Meeting Brown Campus Center Dining Room
5:00	Dinner at President Lambert’s House